

OASIS PRIVATE RESORT

House Rules & Guest Guidelines - Celebration Package

Thank you for choosing Oasis Private Resort. Please read the following House Rules and Guest Guidelines carefully to help ensure a safe, comfortable, and enjoyable stay.

By checking in and entering the premises of Oasis Private Resort, the Guest acknowledges that they have read, understood, and agreed to comply with all House Rules and Guest Guidelines. Failure to comply may result in additional charges, penalties, refusal of entry, or termination of stay without refund for serious violations, subject to applicable laws. The booking Guest is responsible for ensuring that all members of their group and visitors comply with these House Rules and Guest Guidelines.

FEES, PAYMENTS & ACCESS CONTROL

This section governs all payments and access to the property.

BOOKING PAYMENTS

- **Reservation Deposit: Php 5,000** (paid to confirm booking; converted into a Security Deposit when the Guest checks in and the property is officially turned over; **not deductible from rent**)
- **Total Rent: Php 15,000** (payable in full before check-in)

NO FULL PAYMENT, NO ACCESS POLICY

- **Full payment must be completed before access is granted**
- The resort may **deny entry if payment is incomplete**

SECURITY DEPOSIT

- The Security Deposit serves as a damage and compliance guarantee.
- It is **not deducted from the rental fee**.
- The Security Deposit may be applied to any of the following charges:

1. Damaged or missing items	6. Unpaid charges or overstay
2. Excessive cleaning	7. Event-related damages or cleanup
3. Pool contamination or damage	8. Pet-related cleaning or damage (whether approved or unauthorized pets are brought in)
4. Unauthorized guests	
5. Smoking violations	

If total charges exceed the Security Deposit, the remaining balance shall be billed to the booking guest and must be settled immediately upon demand.

STANDARD ADDITIONAL CHARGES

- These apply when rules are violated:
 - **Unauthorized overnight guest: Php 1,500 per person per night**
 - **Excess resort/day visitor: Php 300 per person**
 - **Smoking violation penalty: Php 1,000 minimum plus actual deodorizing or cleaning cost if necessary**
 - **Excessive cleaning fee: Php 1,000 minimum or actual cost**
 - **Late check-out / overstay fee: Php 1,000 per commenced hour**
 - **Pool contamination fee: Php 5,000 minimum or actual cost (whichever is higher)**
 - **Large equipment electricity charge: actual cost or agreed rate**

DAMAGE COST RULE

All repair, replacement, cleaning, or restoration costs will be charged based on **actual damage cost**, including **current market value of items, plus procurement, delivery, and shipping costs** incurred in restoring the property.

RESERVATION & CANCELLATION

- Booking is confirmed upon payment of the **Reservation Deposit** under the Fees & Payments section
- Generally non-refundable if Guest cancels, shortens stay, or does not show up
- Rescheduling may be allowed with at least sixty (60) days’ prior notice and availability
- All payment and access terms remain subject to the Fees, Payments & Access Control section.

CHECK-IN & CHECK-OUT

- **Check-in: 2:00 PM, Check-out: 12:00 PM**
- The booking guest must present a **valid government-issued ID** upon check-in
- Early check-in or late check-out may be allowed upon request and may have additional charges.
- Please vacate the property on time to allow cleaning and preparation for the next guests.
- **Late check-out or overstay: Php 1,000 per commenced hour**
- Guests who remain on the property beyond the check-out time without approval may be considered overstay guests and charged accordingly.

INCLUDED AREAS & AMENITIES

Villa (Indoor Area) includes:

- 3 bedrooms with sleeping accommodations consisting of 1 queen-sized bed, 2 bunk beds, and 1 sofa bed; including beddings, pillows, and flat sheets.
- Living room: TV, karaoke
- Kitchen & dining area: refrigerator, microwave, hot/cold water dispenser, kettle, rice cooker, induction cooker, dining sets
- 2 Bathrooms and 1 Powder Room
- Entertainment: Foosball

Resort (Outdoor Area) includes:

- Swimming pool (5m x 10m) & kiddie pool
 - Pavilion and garden
 - Outdoor bathrooms/showers
 - Outdoor kitchen and grilling station
 - Billiard hall
 - Half basketball court
 - Event/open spaces
 - (5) folding tables and (50) plastic chairs
 - Calesa tables with big umbrellas
- Amenities and facilities are provided on an **“as available” basis** and may occasionally be unavailable due to maintenance, weather, or utility interruptions beyond our control.
- Please bring your own towels and personal toiletries.

GUEST CAPACITY

Overnight Guests (Villa)

- **Maximum of 15 overnight guests**
- Only **registered overnight guests are allowed inside the villa** and bedrooms
- A complete list of all overnight guests must be submitted before or upon check-in
- **Unauthorized overnight guests: Php 1,500 per person per night**

Resort / Day Visitors

- **Maximum total capacity: 50 people** (includes all guests and visitors)
- Resort visitors are **not allowed inside the villa or bedroom areas**
- Must leave by **9:00 PM**
- **Excess visitors: Php 300 per person**

Public, commercial, promotional, or ticketed events are **not allowed unless approved in writing by management**.

SMOKING POLICY

- **Smoking or vaping inside the villa is strictly prohibited**
- Smoking is allowed only in designated outdoor areas
- **Violations of this policy will incur a Php 1,000 penalty fee, plus additional deodorizing or cleaning costs if necessary**

CLEANLINESS, CARE & PROPERTY USE

Guests must leave the property in reasonably **clean and good condition**.

CLEANLINESS RULES

- No food or drinks inside bedrooms
- Heavy cooking, grilling, or use of strong-smelling ingredients must be done only in approved outdoor areas.
- Guests must dry off before entering indoor areas. Wet entry that causes slipping hazards, water damage, or excessive cleaning may be charged accordingly.

STRICT INDOOR COOKING RESTRICTIONS:

- **Cooking inside the villa** is limited to light food preparation only (reheating, boiling, rice cooking).
- Frying, grilling, and cooking of strongly odorous food is strictly prohibited indoors.
- All heavy cooking must be done only in designated outdoor areas approved by management.
- Violations may result in **deodorizing or additional cleaning charges**.

CLEANING FEES

Excessive Cleaning Fee: Php 1,000 minimum or actual cost when cleaning required exceeds normal turnover standards due to guest use, including stains, spills, strong odors, or improper use of rooms.

NOISE & COMMUNITY RESPECT

- Karaoke, videoke, and loud music must stop by **10:00 PM**
- Maintain reasonable noise levels at all times
- Guests are responsible for **noise-related complaints or penalties**

PET POLICY

No pets or animals of any kind are allowed anywhere on the Premises.

POOL RULES & SAFETY

- No lifeguard on duty
- Children and non-swimmers must be supervised by a responsible adult at all times
- No diving, running, rough play, or glass containers
- Proper swimwear required
- Guests are responsible for pool damage or contamination
- Swimming, recreational activities, and use of resort facilities involve inherent risks, including slips, falls, drowning, and bodily injury. Guests use the pool and resort facilities at their own risk.
- **Pool contamination** (bodily fluids, vomit, food waste, trash, or any foreign substances requiring cleaning or water replacement) **charges** apply as defined under the Fees, Payments & Access Control section.

DECORATIONS & EVENTS

Private gatherings are welcome. Guests are responsible for all suppliers, caterers, entertainers, and all event-related damages.

- Confetti, glitter, and other loose decorative materials are not permitted anywhere on the property.
- Balloons and other decorations must not be left in or released into the pool.
- All decorations, including balloons, buntings, banners, ribbons, streamers, and similar materials, must be removed by check-out time and either properly disposed of or taken home.
- Guests are responsible for cleaning up all decoration-related debris, including balloon fragments, ribbons, and similar materials.
- Any damage or additional cleaning caused by decorations shall be charged to the guest.
- Large setups or equipment, including tents, catering stations, inflatables, lighting, sound systems, and similar installations, require prior approval from management.
- Large setups/equipment (tents, catering, inflatables, lighting, sound systems or similar installations) require approval
- Additional electricity charges may apply for large equipment based on actual consumption or an agreed-upon rate.

CARETAKER & PRIVACY

A caretaker may be present for property oversight and maintenance only.

- **Caretaker is not personal staff** (no domestic, cleaning, cooking, serving, decorating, or event assistance)
- Management or caretakers may access outdoor and common areas when reasonably necessary for maintenance, safety, or security purposes.
- The villa remains a private guest area.
- Entry to the villa is allowed only in **emergencies, urgent maintenance, or safety/security concerns (with notice when possible)**

SAFETY & SECURITY

- **Illegal activities are strictly prohibited**
- Guests are responsible for personal belongings
- CCTV is installed only in outdoor/common areas
- No cameras inside bedrooms or bathrooms
- Management reserves the right to refuse entry, remove guests or visitors, or terminate the stay for violations of these House Rules, illegal activity, unsafe behavior, or disturbances, without refund when warranted.

DAMAGES & RESPONSIBILITY

- Guests are responsible for any damage, loss, excessive cleaning, unpaid charges, rule violations, or property misuse caused by the guest, their group, or visitors during the stay.
- Charges will first be deducted from the Security Deposit. Any deficiency will be billed to the booking guest.
- Damage assessments, cleaning requirements, and repair or replacement costs shall be determined based on the actual condition of the property upon inspection after check-out.

REMINDER

Please enjoy the villa responsibly and help us maintain a safe and relaxing environment for everyone. For emergencies or urgent concerns, you may call us at **0961-303-2654** or message us at the **Oasis Private Resort Facebook page: facebook.com/oasisprivateresort**.

I hereby acknowledge that I have read, understood, and agreed to comply with the House Rules and Guest Guidelines of Oasis Private Resort. I understand that violations may result in corresponding charges, penalties, or liabilities.

Signature over Printed Name: _____

Address: _____

Date Signed: _____

Government-issued ID Presented: _____

Booking Details: _____

ANNEX A:
PROPERTY CONDITION, INVENTORY AND CHECKLIST ACKNOWLEDGMENT

1. **CONDITION UPON CHECK-IN:** The guest confirms the property was received in good and usable condition except noted below:

2. **INVENTORY & AMENITIES CHECK:** The GUEST confirms that the following items were present and/or functional upon check-in:

- ☐ Airconditioning units and Remote Controls
- ☐ Refrigerator
- ☐ Water dispenser
- ☐ Electric kettle
- ☐ Induction cooker
- ☐ Rice cooker
- ☐ Cookware and kitchen utensils
- ☐ Dining sets (15) (plates, glasses, spoons, forks, teaspoons, and coffee mugs)
- ☐ Bedding (pillows:_____, blankets: _____, bedsheets:_____)
- ☐ Shower heater
- ☐ Television
- ☐ Karaoke system (Cello 2)
- ☐ Foosball (table and ball)
- ☐ Pool (confirmed clean and usable upon check-in)

Remarks:

3. **PHOTO/VIDEO DOCUMENTATION:**
Management may take photos or videos of the property before check-in and after check-out for documentation and damage reference purposes.

4. **KEY RULE ACKNOWLEDGMENT:** The GUEST confirms understanding of the following critical rules:

- ☐ Maximum of 15 overnight guests in the Villa
- ☐ Maximum of 50 persons in the Resort area
- ☐ Resort/Day visitors are to leave by 9:00 PM
- ☐ No indoor smoking
- ☐ Videoke off by 10:00 PM
- ☐ No pets allowed
- ☐ No illegal activities
- ☐ Pool use at own risk

5. **CHECK-OUT CONDITION:** Guest agrees to return the property in substantially the same condition, normal wear and tear excepted

6. **LIABILITY CONFIRMATION:** GUEST acknowledges responsibility for damages, missing items, or violations, including applicable charges and deductions from the Security Deposit.

SIGNATURE AND ACKNOWLEDGMENT:

I confirm that I personally inspected the property, reviewed the inventory and condition checklist, and noted any existing issues before occupancy.

Signature over Printed Name: _____
Date: _____